

Instructions for speakers

The ICDC10 organizers thank you for contributing an oral presentation at ICDC10 (www.icdc10.ch). Please consider the following instructions.

Laptops with Windows 10 or Mac OSX operating systems will be available. For technical reasons, these laptops must be used for all presentations (no personal laptops please).

Please provide your presentation **in Powerpoint or Keynote format, or in Acrobat (one version only)**.

For other formats or questions, please contact us (icdc10@oeschger.unibe.ch) in advance.

The data projectors in the lecture halls are set to the **screen format 16 x 9** (slide orientation is, as usual, landscape). Prepare your slides in this format for an optimal presentation.

Provide your file on a USB memory stick or on a portable external hard disk drive or on a CD to the technical staff **the day(s) before or some hours before your session, but at least one hour before the start of your session**. There will be no installation during the sessions!

Information regarding session schedules and session chairs is accessible through the conference website. Follow the links from the main home page -> Program -> Program and Abstracts -> Conference agenda with oral presentations (use the tab in the upper left corner to show/hide the presentations).

The duration of the oral presentations is set to 15 minutes in the parallel sessions and to 15 / 25 minutes in plenary sessions, followed by five minutes for questions and discussion and for setting up the next speaker. Please find the corresponding time slots in the program. Thank you for respecting the time limit of your talk.

The audience is interdisciplinary and includes young scientists. Please use the first few slides to introduce your topic and to set the scene for a general scientific public. Plenary speakers are encouraged to provide a brief overview of their scientific topic and may include elements of a review in addition to their own results.